

ADCT 8 Word Assignment 1 Rubric
Short Story

Name: _____

Date: _____

Block: _____

Formative Assignment

Did I use these skills to make communication more effective in my story?

	You	Teacher
Meaningful filename	<input type="checkbox"/>	<input type="checkbox"/>
Meaningful title	<input type="checkbox"/>	<input type="checkbox"/>
Page size (A5)	<input type="checkbox"/>	<input type="checkbox"/>
Double spacing	<input type="checkbox"/>	<input type="checkbox"/>
Use fill justify	<input type="checkbox"/>	<input type="checkbox"/>
Indents		
• Vary left for one paragraph	<input type="checkbox"/>	<input type="checkbox"/>
• Vary right for one paragraph	<input type="checkbox"/>	<input type="checkbox"/>
• First line is 0.5 inches	<input type="checkbox"/>	<input type="checkbox"/>
• Paragraphs (proper use of “return”)	<input type="checkbox"/>	<input type="checkbox"/>
Header/Footer	<input type="checkbox"/>	<input type="checkbox"/>
• Name	<input type="checkbox"/>	<input type="checkbox"/>
• Date	<input type="checkbox"/>	<input type="checkbox"/>
• Title	<input type="checkbox"/>	<input type="checkbox"/>
• Page Numbers	<input type="checkbox"/>	<input type="checkbox"/>
• Tab Stops (in header)	<input type="checkbox"/>	<input type="checkbox"/>
Story		
• Use of adverbs and adjectives	<input type="checkbox"/>	<input type="checkbox"/>
• Use of long descriptive sentences	<input type="checkbox"/>	<input type="checkbox"/>
• Use of conflict, twist, growth and/or resolution	<input type="checkbox"/>	<input type="checkbox"/>
• Proper spelling and grammar	<input type="checkbox"/>	<input type="checkbox"/>
• No run-on sentences	<input type="checkbox"/>	<input type="checkbox"/>
Fonts		
• Meaningful and sufficient colour changes	<input type="checkbox"/>	<input type="checkbox"/>
• Meaningful and sufficient size changes	<input type="checkbox"/>	<input type="checkbox"/>
• Meaningful and sufficient type changes	<input type="checkbox"/>	<input type="checkbox"/>
Number of words (150 minimum, 300 ideal)	<input type="checkbox"/>	<input type="checkbox"/>

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Please write thoughtful reflections for the following:

State any required features that you have not used in the assignment and list the reasons why.

State why justify text might be used for an assignment.

State why colour might be used for an assignment.

State why indent changes might be used for an assignment.

Teacher Comments:

Points out of 10: _____